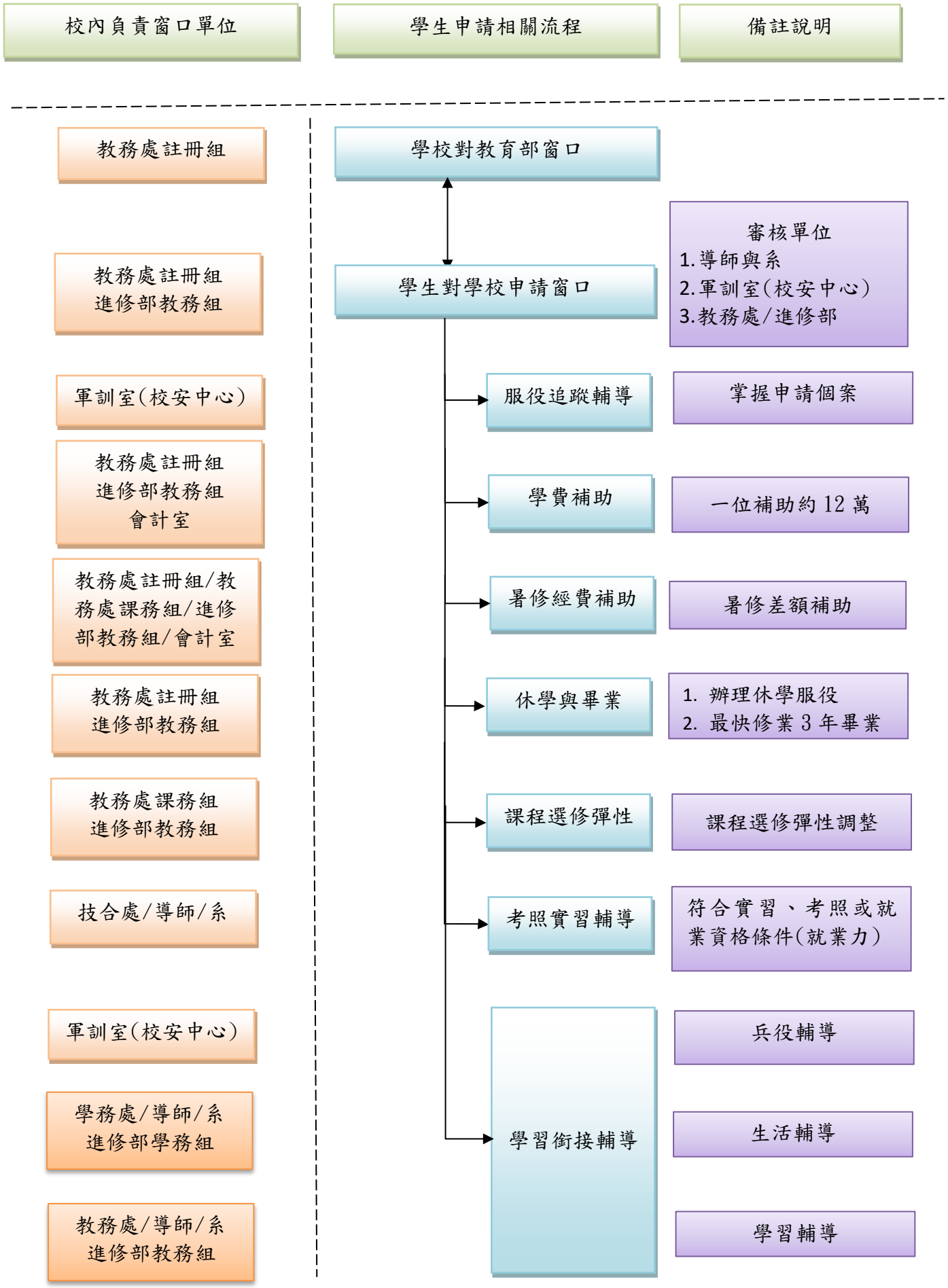四技學生就學期間服役作業相關流程